

City of Hewitt  
509 East Third Ave  
Hewitt, Minnesota 56453

City Council Minutes  
Regular Meeting

September 13, 2016  
City Hall, 7:00 p.m.

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**CALL TO ORDER** The Hewitt City Council met in regular session. Mayor Juanita Mitchell called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE** The City Council and all present stood for the Pledge of Allegiance to the Flag.

**ROLL CALL**

Council present: Juanita Mitchell, Mayor  
Jim Opelia, Councilmember  
Alex Weego, Councilmember  
Alice Melzer, Councilmember

Staff present: Tara Greer, Clerk/Treasurer  
Luke Mitchell, Maintenance  
Adam Templin, Fire Chief

Guests: Trinity Gruenberg, Officer  
Bobby Berndt

**APPROVAL OF MINUTES** Alex Weego made the motion to **approve the minutes as written**, Jim Opelia second, all in favor, motion carried.

**FINANCIAL REPORT** Alex Weego made the motion to **approve checks 14874 – 14921**, Jim Opelia second, all in favor, motion carried.

**Clerk's Report**

Tara Greer asked for guidance on how to recoup money owed by Trent Fore, who does not own any property in town, for an unpaid fine and dog boarding fee. The Council directed her to send a certified letter to Fore with a copy also sent to the City's Attorney, stating the total amount of \$382 is due and that if it is not paid then they would look into other actions in order to collect.

Tara Greer shared that a resident who is not in the best health requested that her outstanding utility bill be assessed to her property. The Council decided that they will leave it on for another 2 months before they assess it to the property and they want to encourage her to seek assistance from Todd County Social Security.

Clerk's Report  
Continued...

Jim Opelia made the motion to **set the office hours to Tuesday 9am – 5pm, Wednesday & Thursday 8am – 4 pm, Friday 8am – 12pm, and closed on Mondays**, Alice Melzer second, all in favor, motion carried.

Fire Dept Report

Adam Templin shared that the annual Chili Feed will be held October 1<sup>st</sup> from 4:30 pm to 8:00 pm at the Community Center and invited everyone to come.

Tara Greer was instructed to send Matt Wedde and Trent Fore the new, updated applications and to invite them to next month's Council meeting so the Council could get a chance to meet the new applicants.

**\*\* UNFINISHED BUSINESS \*\***

Unightly  
Properties

Tara Greer will send certified letters to those who are in violation of the nuisance ordinance, inviting them to a public hearing regarding the state of their property at October's meeting.

**\*\*OLD BUSINESS \*\***

Commercial  
Building

Tara Greer will send a certified letter to the occupants of the commercial building located at 605 E 3<sup>rd</sup> Ave, stating that they need to permit to live there without a business.

**\*\* NEW BUSINESS \*\***

Bertha-Hewitt

Alex Weego made the motion to **donate \$500 to the Bertha-Hewitt Public School in order to get the matching funds from the NJPA but he requests that a citizen of Hewitt be on the board that decides what the funds go to**, Jim Opelia second, all in favor, motion carried.

Todd County  
Soil & Water

Alex Weego made the motion to **donate \$200 to Todd County Soil & Water's Enviro-Fest as long as it can come out of the General Fund**, Alice Melzer second, all in favor, motion carried.

Prosecution  
Agreement

Jim Opelia made the motion to **approve the 2017 Todd County Persecution Agreement**, Alice Melzer second, all in favor, motion carried.

**Community  
Corrections**

Alex Weego made the motion to **donate \$131 to Todd/Wadena Community Corrections in 2017**, Juanita Mitchell second, all in favor, motion carried.

**LMC Regional  
Meeting**

Alex Weego made the motion to **send himself and Alice Melzer to the 2016 Regional Meeting in Fergus Falls on October 12<sup>th</sup>**, Jim Opelia second, all in favor, motion carried.

The Budget meeting will be held Tuesday, September 20<sup>th</sup> at 6:00 pm.

**Meeting  
Adjournment**

Alex Weego made the motion to **adjourn the meeting**, Juanita Mitchell second, all in favor, motion carried.

Mayor Juanita Mitchell

Clerk Tara Greer