



**FINANCIAL  
REPORTS**

Donald Fitzgerald made a motion **to pay check #'s 14047-14064**, Jim Opelia 2<sup>nd</sup> all in favor motion carried.

**MAINTENANCE  
REPORT**

There was a discussion about a semi truck that has been parking along Front St. Lead Maintenance Luke Mitchell said that he is concerned with the truck parking along the street during winter, which would get in the way of the snow plow. Donald Fitzgerald suggested that a letter be sent to the owner of the semi instructing the use of the city's semi truck parking. Luke mentioned that the alley between 3<sup>rd</sup> and 4<sup>th</sup> Ave is congested with items causing difficulty if you try to pass.

Donald Fitzgerald made a motion **to approve the Shaw Excavating estimate of \$5500 for repairing the damaged culvert north of the city and for finishing the tractor pull track**, Jim Opelia 2<sup>nd</sup>, all in favor motion carried.

Luke Mitchell said that M-State will be installing the furnace at the water plant tomorrow morning.

Lead Maintenance Mitchell shared that over the winter, he would like to park the plow truck on the slab located on the west side of the city office building.

**MAYOR'S  
REPORT**

Donald Fitzgerald made a motion **for the Fire Department to perform a controlled burn of the city dump and storm sewer drainage ditches**, Juanita Mitchell 2<sup>nd</sup>, all in favor, motion carried.

Juanita Mitchell shared that the Fire Department has requested that the city ask its citizens to install house address numbers on their properties in Hewitt. Donald Fitzgerald suggested that the clerk send a letter with the house number request to the citizens at the time that their water bills are sent out.

**CLERKS  
REPORT**

Donald Fitzgerald made a motion **to assess Chris Bostic's delinquent fire call balance to his taxes**, Alice Melzer 2<sup>nd</sup>, all in favor, motion carried.

Jim Opelia made a motion **to allow the clerk to apply for a USDA grant to help cover the cost of a solar panel array for the city office**, Donald Fitzgerald 2<sup>nd</sup>, all in favor, motion carried.

Clerk Michael Dagen requested to hold the December Todd County Clerks meeting at the city office in Hewitt, with no objections.

Donald Fitzgerald made a motion **to allow Alex Weego to attend the Boarder to Boarder Broadband meeting in Brainerd on Nov 18<sup>th</sup> & 19<sup>th</sup>**, Jim Opelia 2<sup>nd</sup>, all in favor, motion carried.

**\*\*\*Old Business\*\*\***

**SENIOR  
CENTER**

Clerk Michael Dagen stated that he spoke with Carol Carrol today and she is no longer interested in the senior center building. Donald Fitzgerald asked David and Karen Moats if they would be willing to add paying the attorney fees and closing costs to their offer for the senior center. David said yes, but asked how much the fees would be and clerk Michael Dagen said that he thought the attorney fees would be less than \$1000. Mr. Moats asked if there would be any back taxes on the property and Dagen said no the building has been owned by the city since 1973.

Donald Fitzgerald made a motion **to approve the sale of the senior center building to David and Karen Moats for \$5000, plus closing costs and attorney fees**, Jim Opelia 2<sup>nd</sup>, all in favor motion carried.

**MUNICIPAL  
DERIVATIVES  
SETTLEMENT**

Mayor Juanita Mitchell shared that Alex Weego has asked to table the Municipal Derivatives Settlement item until the next meeting so that more research can be performed.

**ORGANIZED  
GARBAGE  
PICKUP**

Clerk Dagen said that the City attorney has been working on the organized garbage pickup. Donald Fitzgerald said that Prairie Sanitary Service will be sending out letters to Hewitt Citizens to find out what size of dumpster will be needed.

**MILL  
REMOVAL**

Donald Fitzgerald stated that the old mill building is still there.

**\*\*\*New Business\*\*\***

**SANTA DAY  
REQUEST  
FOR  
DONATION**

Donald Fitzgerald made a motion **to donate \$500 to the Hewitt Santa Day out of the Charitable Gambling fund**, Jim Opelia 2<sup>nd</sup>, all in favor, Juanita Mitchell abstained, motion carried.

**FROZEN  
WATER &  
SEWER LINE  
POLICY**

Donald Fitzgerald made a motion **to approve the City of Hewitt Frozen Water & Sewer Line Policy**, Jim Opelia 2<sup>nd</sup>, all in favor, motion carried.

**CITY  
COMPREHENSIVE  
PLAN**

Juanita Mitchell shared that the City did receive a grant from the Initiative Foundation to help cover the cost of a Hewitt Comprehensive Plan.

Donald Fitzgerald made a motion **to approve the Comprehensive Plan Contract with Region Five**, Alice Melzer 2<sup>nd</sup>, all in favor, motion carried.

**RESOLUTION  
#14-015  
ADOPTING  
TODD COUNTY  
HAZARD  
MITIGATION  
PLAN**

Donald Fitzgerald made a motion **to approve Resolution #14-015 Adopting Todd County Hazard Mitigation Plan**, Jim Opelia 2<sup>nd</sup>, all in favor, motion carried.

**KRUZIN FOR  
KIDZ THANK  
YOU**

Juanita Mitchell shared a Kruzin for Kidz thank you. They were able to raise \$39,000 this year and grant 6 wishes.

**BARTER FEST  
THANK YOU**

Mayor Mitchell read a thank you from the Barter Fest.

**REQUESTS &  
COMPLAINTS**

Rebecca Hendrickson Mondry asked if the property across from her was large enough for a cow or horse. There was a discussion about the property and Jim Opelia said that the city ordinance requires 10 acres to be able to house large animals.

**CLOSED  
SESSION**

Donald Fitzgerald made a motion **to close the meeting per State Stature 13D.05 Subd 3.A for Employee Evaluations**, Alice Melzer 2<sup>nd</sup> Jim, Juanita and Alice in Favor, Fitz Nay, motion carried.

Donald Fitzgerald made a motion **to open the meeting**, Alice Melzer 2<sup>nd</sup>, all in favor, motion carried.

Donald Fitzgerald made a motion **to allow the clerk to purchase a new chair for the city office with a cap of \$500**, Alice Melzer 2<sup>nd</sup>, all in favor, motion carried.

Donald Fitzgerald made a motion **to approve a \$1.50 per hour pay raise for Lead Maintenance Luke Mitchell**, Jim Opelia 2<sup>nd</sup>, Fitz, Jim & Alice in favor, Juanita abstained, motion carried.

**MEETING  
CONT...**

Jim Opelia made a motion **to approve a 50 cent per hour pay raise for clerk Michael Dagen**, Donald Fitzgerald 2<sup>nd</sup>, all in favor, motion carried.

**MEETING  
ADJOURNED**

Donald Fitzgerald made a motion **to adjourn the meeting**, Alice Melzer 2<sup>nd</sup>, all in favor, motion carried.

Mayor \_\_\_\_\_

Clerk \_\_\_\_\_