

City of Hewitt
509 East Third Ave
Hewitt, Minnesota 56453

City Council Minutes
Regular Meeting

November 15, 2016
City Hall, 7:15 p.m.

CALL TO ORDER

Juanita Mitchell called the regular meeting to order.

ROLL CALL

Council present: Juanita Mitchell, Mayor
Jim Opelia, Councilmember
Alex Weego, Councilmember
Alice Melzer, Councilmember
Donald Fitzgerald, Councilmember

Staff present: Tara Greer, Clerk/Treasurer
Luke Mitchell, Maintenance
Aaron Fore, Water Operator
Adam Templin, Fire Chief

Guests: Trinity Gruenberg, Officer
Bobby Berndt, Lucinda Fore, Carisa Haviland,
Marietta Matthews, Gloriann Bartels, Rick Sullivan,
Josh Crider, Andrew Freyholtz, Ashley Barth, Cory
Godel, Ralph Botzet, Michael Dagen, Julie Denny,
Tim Cole, Miles Wiire, Kathy Wiire, Linda Koenig

**APPROVAL OF
MINUTES**

Donald Fitzgerald made the motion to **approve the public meeting minutes as written**, Jim Opelia second, all in favor, motion carried.

**FINANCIAL
REPORT**

Donald Fitzgerald made the motion to **approve the regular meeting minutes as written**, Jim Opelia second, all in favor, motion carried.

Jim Opelia made the motion to **approve checks 14963--14992**, Donald Fitzgerald second, all in favor, motion carried.

Alex Weego made the motion to turn off the water service for account #1050, Donald Fitzgerald second, all in favor, motion carried.

Clerk's Report

Donald Fitzgerald made the motion to transfer \$3993.28 from the General Fund to the Fire Department Fund, Alex Weego second, all in favor, motion carried.

Fire Dept Report

The Fire Department is still concerned how a number of houses are without a house number. City Clerk Tara Greer will send out a letter reminding homeowners that they need to post their house numbers so they can easily be found in an emergency.

Fire Chief Adam Templin requested that the preliminary consideration of allegations or charges against an individual subject to Council authority meeting be held open.

Donald Fitzgerald stated that Adam Templin invited a potential volunteer fire fighter to a training and issued him equipment, which was a direct violation to the Council's instruction that potential hires need to pass the background check and drug test before they are issued any equipment and partake in trainings as it is a liability issue. Juanita Mitchell made the motion to write-up Fire Chief Adam Templin and put it in his file, Donald Fitzgerald second, all in favor, motion carried.

*****UNFINISHED BUSINESS*****

Abatement Process

The Council thanked those property owners up for abatement for attending the meeting. Donald Fitzgerald made the motion to reevaluate Miles Wiirre's property at the next council meeting, Alex Weego second, all in favor, motion carried.

Jim Opelia made the motion to reevaluate Rick Sullivan's property at the next council meeting, Donald Fitzgerald second, all in favor, motion carried.

Alex Weego made the motion to reevaluate Trent Fore's property at the next council meeting, Donald Fitzgerald second, all in favor, motion carried.

Donald Fitzgerald made the motion to send Dan Kvamme and Rebecca Hendrickson-Mondry a letter, explaining to them that they still have a lot to do to clean up their properties and a councilmember would be willing to meet with them before the next council meeting, where they will reevaluate their property at the next meeting, Alex Weego second, all in favor, motion carried.

**** NEW BUSINESS ****

**Ordinance
#300-001
Amendment**

Donald Fitzgerald made the motion to adopt the amendments made to Ordinance #300-001 Regulating Municipal Utilities, Jim Opelia second, all in favor, motion carried.

**Resolution
#16-013**

Donald Fitzgerald made the motion to accept Resolution #16-013 Certifying the Results of the 2016 Election, Jim Opelia second, all in favor, motion carried.

**** REQUESTS & COMPLAINTS ****

**Botzet Building
Permit**

The Council determined that Ralph Botzet did not need a building permit to build a temporary handicap ramp.

**Late Fee
Complaint**

The Council determined that 3 weeks was a sufficient amount of time for timely payment on the utility bills. No action taken.

**** CLOSED SESSION ****

Closed Meeting

Alex Weego made the motion to close the meeting per State Statute 13D.05 Subd 3.A for Employee Evaluations of Aaron Fore, Tara Greer, and Luke Mitchell.

**Reopening
Meeting**

Alex Weego made the motion to open the Closed Meeting, Donald Fitzgerald second, all in favor, motion carried.

Aaron Fore, Tara Greer, and Luke Mitchell all received good evaluations. Jim Opelia made the motion to give Aaron Fore a \$1.50 raise, Tara Greer a \$1.25 raise, and Luke Mitchell a \$2.00 raise, Alex Weego second, all in favor, motion carried.

**Meeting
Adjournment**

Alex Weego made the motion to adjourn the meeting, Donald Fitzgerald second, all in favor, motion carried.

Mayor Juanita Mitchell

Clerk Tara Greer