

City of Hewitt
509 East Third Ave
Hewitt, Minnesota 56453

City Council Minutes
Regular Meeting

March 8, 2016
City Hall, 7:00 p.m.

CALL TO ORDER The Hewitt City Council met in regular session. Mayor Juanita Mitchell called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE The City Council and all present stood for the Pledge of Allegiance to the Flag.

ROLL CALL

Council present: Juanita Mitchell, Mayor
Jim Opelia, Councilmember
Donald Fitzgerald, Councilmember
Alice Melzer, Councilmember
Alex Weego, Councilmember

Staff present: Luke Mitchell, Maintenance
Tara Greer, Clerk/Treasurer
Adam Templin, Fire Chief

Guests: Trinity Gruenberg, Brian Koehn

APPROVAL OF MINUTES Alex Weego made the motion to **approve the minutes as written**, Donald Fitzgerald second, all in favor, motion carried.

FINANCIAL REPORT Jim Opelia made the motion to **approve checks 14673 -14705**, Donald Fitzgerald second, all in favor, motion carried.

Maintenance Report Donald Fitzgerald made the motion to **approve the purchase of a new aerator for \$850**, Jim Opelia second, all in favor, motion carried.

Clerks Report Donald Fitzgerald made the motion to **credit \$113.22 to Ralph Botzet's water and sewer account which was the result of a water leak that did not go through the sewer system**, Jim Opelia second, all in favor, motion carried.

Clerk's Report
Continued...

Tara Greer asked for guidance concerning Mary Ann Olson's garbage account. The Council determined that since she does not receive water/sewer service then she is not required to have it through the City. She will be ordered to pay the amount owed but she will not be receiving garbage service at the discounted rate through the City.

FIRE DEPT
REPORT

Alice Melzer made the motion to **send the difference of \$968 to USDA Rural Development from the Fire Department Capital Fund**, Donald Fitzgerald second, all in favor, motion carried.

Donald Fitzgerald made the motion to **pay the full amount of the Fire Department phone bill out of the Water Fund**, Jim Opelia second, all in favor, motion carried.

Donald Fitzgerald made the motion to **accept the resignation of Robert Warner from the Fire Department effective February 22, 2016**, Jim Opelia second, all in favor, motion carried.

Jim Opelia made the motion to **approve the Mutual Aid Agreement Todd-Wadena Fire Association**, Donald Fitzgerald second, all in favor, motion carried.

**** NEW BUSINESS ****

2015 Audit

Brian Koehn presented his 2015 financial audit. Jim Opelia made the motion to **approve the 2015 Audit**, Alice Melzer second, all in favor, motion carried.

Councilmen, Donald Fitzgerald excused himself from the rest of the meeting due to medical reasons.

Resolution
#16-003

Jim Opelia made the motion to **accept Resolution #16-003 A Resolution Accepting Donations to the City of Hewitt from the Hewitt Lions Club**, Alice Melzer second, all in favor, motion carried.

Resolution
#16-004

Alex Weego made the motion to **accept Resolution #16-004 A Resolution to Repair or Remove Structure(s) Located at 303 E 3rd Avenue, Hewitt MN**, Jim Opelia second, all in favor, motion carried.

Resolution
#16-005

Jim Opelia made the motion to **accept Resolution #16-005 A Resolution Authorizing the City of Hewitt to Participate in the Minnesota GreenStep Cities Program**, Alex Weego second, all in favor, motion carried.

**Hewitt Stand-by
Fee**

Alex Weego made the motion to **accept and approve the 2016 Hewitt Fire Department Stand-by Fee of \$3993.28**, Jim Opelia second, all in favor, motion carried.

**** OLD BUSINESS ****

Council Pay

Jim Opelia made the motion to **leave the mayor and council pay per meeting the same at \$35 and \$25, respectfully, and to increase the monthly pay for the mayor from \$40 to \$50 per month and also increasing the council pay from \$30 to \$35 per month, which would take in effect after the next election for each position**, Juanita Mitchell second, all in favor, motion carried.

Tara Greer noted that she will have an official Ordinance to adopt for the next meeting.

Closed Meeting

Juanita Mitchell made the motion to **close the meeting per Minnesota State Statute 13D.05 Subd. 3.A for employee evaluations for Luke Mitchell and Tara Greer**, Alex Weego second, all in favor, motion carried.

Reopen Meeting

Jim Opelia made the motion to **reopen the meeting**, Alice Melzer second, all in favor, motion carried.

Both Tara Greer and Luke Mitchell received a very good evaluation. Juanita Mitchell made the motion to **accept Resolution #16-006 A Resolution for Authorization Approvals for Signatories of All Accounts at Star Bank – Bertha Branch and to remove Greer from her one year probation with a \$1.25 raise and Mitchell a \$1.50 raise**, Alex Weego second, all in favor, motion carried.

**Meeting
Adjournment
10:47 pm**

Juanita Mitchell made the motion to **adjourn the meeting**, Jim Opelia second, all in favor, motion carried.

Mayor _____

Clerk _____