City of Hewitt

Land Use (Building) Permit Application Information

When a permit is required for land use in the City of Hewitt, the following is required:

A building permit application must be filled out completely. If you have questions regarding the permit application, call the City Office for assistance. A permit will not be granted without a completed application and all other documentation and/or information as outlined below:\*

For a mobile/manufactured home, along with the completed application, submit the following:

\_\_\_\_\_ Manufactured Homes Code Non-Compliance Checklist, completed by a licensed building inspector or licensed manufactured/mobile home dealer where the home was purchased.

\_\_\_\_\_ Contact information of person completing the Non-Compliance checklist.

\_\_\_\_\_ Safety Feature Disclosure Form (MN Statute 327C.07)

\_\_\_\_\_ Photographs of the home to be moved.

All property owners as recorded with the Todd County Recorder’s Office must sign this application.

\*As Council considers each application individually, Council may, at its discretion, required additional information. Completion of the permit application and other required or requested information does not guarantee a permit will be issued.

For an application to be considered by Council, applications must be turned in to the Clerk no later than 3:00 p.m. on the Wednesday before the Council Meeting. NO EXCEPTIONS.

City of Hewitt

Land Use (Building) Permit Application

(Permit Fee must be attached)\*

**Property Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Physical Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: (\_\_\_\_\_\_)\_\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parcel Identification Number (PIN) \_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_\_

Classification of work:

\_\_\_\_\_\_ New construction \_\_\_\_\_\_\_ Fence

\_\_\_\_\_\_ Addition ­­­­\_\_\_\_\_\_\_ Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_ Remodel

Description of work:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dimensions of Building: \_\_\_\_\_\_x\_\_\_\_\_\_x\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of construction: (Wood frame, masonry, steel, etc.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Estimated Cost/Value: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Utilities: (City water, City sewer, electricity, natural gas, etc) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Include the locations of underground lines on the drawing.

Will sidewalk, driveway or curb be constructed? \_\_\_\_\_\_yes \_\_\_\_\_\_no

Additional coments:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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A plan, drawn to scale, showing the dimensions of the lot subject of this application, the size and location of all existing structures and proposed new construction must be attached to this application.

Stake out the location of the building or fence so that the inspection team can find the location.

I hereby certify that the information contained within this application is known by me to be true and correct.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Owner(s) Date

Application must be signed by all property owners as recorded with Todd County Recorder’s Office.