

City of Hewitt  
509 East Third Ave  
Hewitt, Minnesota 56453

City Council Minutes  
Regular Meeting

January 17, 2017  
City Hall, 7:00 p.m.

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- CALL TO ORDER** Juanita Mitchell called the regular meeting to order.
- OATH OF OFFICE** Clerk Tara Greer read the oath of office to Mayor Juanita Mitchell and Council members Donald Fitzgerald and Alexander Weego.
- ROLL CALL**
- Council present: Juanita Mitchell, Mayor  
Jim Opelia, Councilmember  
Alex Weego, Councilmember  
Alice Melzer, Councilmember  
Donald Fitzgerald, Councilmember
- Staff present: Tara Greer, Clerk/Treasurer  
Luke Mitchell, Maintenance  
Adam Templin, Fire Chief
- Guests: Trinity Gruenberg, Officer  
Bobby Berndt, Marietta Matthews
- APPROVAL OF MINUTES** Donald Fitzgerald made the motion to **approve the December 13, 2016 meeting minutes as written**, Jim Opelia second, all in favor, motion carried.
- FINANCIAL REPORT** Alex Weego made the motion to **approve checks 15038 --15068**, Donald Fitzgerald second, all in favor, motion carried.
- Maintenance Report** Donald Fitzgerald made the motion **send a letter to the Power St property owner that they are being charged a water reconnection fee of \$100 for the repairs that maintenance had to do to their frost plate and to also provide guidance on how they can prevent freezing in the future**, Juanita Mitchell second, all in favor, motion carried.
- Clerk's Report** Donald Fitzgerald made the motion to **send Todd/Wadena Community Corrections \$131 and to cancel the money pledge to Santa Day**, Juanita Mitchell second, all in favor, motion carried.

Clerk's Report  
Continued...

Jim Opelia made the motion to **approve the transfer \$10,000 into the General Debt Service Fund from the Water Fund**, Donald Fitzgerald second, all in favor, motion carried.

Jim Opelia made the motion to **approve the transfer \$5000 from the Fire Department Fund to the Fire Department Capital Fund for the Pumper Truck payment of \$4032 and approved the payment difference of \$968 to USDA Rural Development**, Donald Fitzgerald second, all in favor, motion carried.

**\*\* NEW BUSINESS \*\***

Resolution  
#17-001

Donald Fitzgerald made the motion to **accept Resolution #17-001 Assigning Official 2017 Designations**, Alice Melzer second, all in favor, motion carried.

2017 Committee  
Assignments

Donald Fitzgerald made the motion to **accept the 2017 Committee Assignments with the addition of the Public Relations Committee doubling as the Police Committee**, Juanita Mitchell second, all in favor, motion carried.

2017 Pay Equity  
Report

Juanita Mitchell made the motion to **approve the 2017 Pay Equity Report**, Donald Fitzgerald second, all in favor, motion carried.

Meeting  
Adjournment  
8:42 p.m.

Donald Fitzgerald made the motion to **adjourn the meeting**, Alice Melzer second, all in favor, motion carried.

Mayor Juanita Mitchell

Clerk Tara Greer