

HEWITT VOLUNTEER FIRE DEPARTMENT APPLICATION

Name: _____
(First, Middle Initial, Last)

Address: _____
(Street) (City) (Zip Code)

How long have you lived at this address? _____ Are you at least 18 years old? _____

Home Telephone: (____) ____ - ____ Work Telephone: (____) ____ - ____

Other Contact Number(s): _____

Valid Minnesota Driver's License? Yes___ No___

Employed By: _____

Will your employer release you to respond to emergencies? Yes___ No___

List Work History for Last Three Years (Including supervisor name and contact number):

Experience/Education with Fire Departments or Emergency Services:

Time of Day Available to Respond to Alarms (check all that apply):

__Anytime __Weekends __Evenings __Weekdays __Other_____

List Three Personal References:

Why do you want to be a volunteer for the Hewitt Fire and Rescue?

How did you hear about the Hewitt Fire and Rescue?

Have you ever been convicted of a misdemeanor or felony on or after your eighteenth birthday?
(Do not include traffic violations or arrests without convictions) Yes___ No___

If yes, please give a short outline of the circumstances of your conviction, including date, nature of conviction and place of offense or disposition. Convictions are not necessarily disqualifying.

I hereby certify that this application contains no misrepresentations or falsifications and that the information given is true, correct and complete to the best of my knowledge and belief. I understand that misrepresentation or omission of facts called for in the application is cause for cancellation of the application and/or dismissal from the Hewitt Volunteer Fire Department. I authorize the Hewitt Volunteer Fire Department to make any necessary and appropriate investigation to verify the information contained herein.

I further understand that a drug test and criminal history check will be conducted and that a conviction of a crime related to this position may result in my being rejected for this job opening. I also understand it is my responsibility to notify the City of Hewitt in writing of any changes to information reported in this application for employment.

Signature of Applicant

Dated: ____/____/____

Return completed application to:

Hewitt Volunteer Fire Department
Attention: Fire Chief
P.O. Box 91
Hewitt, MN 56453

PLEASE READ THIS SECTION CAREFULLY:

If you are selected to become a **volunteer firefighter**, you will have more steps to complete, which include, but are not limited to:

- Successful completion of an OSHA physical exam and drug screen
- Acceptable background and reference check
- Completion of a probationary period of twelve (12) months
- The number of volunteers accepted depends on the number of vacancies on the Hewitt Fire Department (15 total volunteers)
- You are only eligible to be a volunteer if you live within two miles of the City of Hewitt or within 10 minutes drive time whichever is greater.

Hewitt Fire & Rescue

Volunteer Program

The Volunteer Program was established to assist and function with volunteer personnel and provide hands-on experience in the Fire Service. Interested individuals must submit an application to the Fire Chief.

DUTIES

- Responds to alarms and medical calls; performs firefighter duties including, but not limited to, the use of hoses, pumps, equipment, emergency apparatus and tools.
- Follows standard policies, procedures, guidelines and safety rules.
- Participates in fire drills and attends classes to attain and maintain necessary skills.
- Maintains, checks, tests and repairs apparatus, equipment and facilities as assigned.
- Participates in community activities, public education, standbys, fire watches, station tours and other events that require positive public interaction.

MINIMUM REQUIREMENTS

- Must be 18 years of age or older
- Must have a driver's license valid in the State of Minnesota
- Must have a clear criminal background check (determined on a case by case basis)
- Must live within first response area
- Must attend all monthly Hewitt Volunteer Fire Department meetings
- Must attend training exercises
- Must not attend fire calls within 24 hours after having consumed alcohol

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand, walk, run, use hands to finger, handle or feel objects, tools or controls, reach with hand and arms, climb or balance, stoop, kneel, crouch, crawl, push and pull, twist and turn and taste or smell.

The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, night vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to fumes, airborne particles, toxic or caustic chemicals, infectious diseases and vibration.

The noise level in the work environment is usually moderate.