

City of Hewitt  
509 East Third Ave  
Hewitt, Minnesota 56453

City Council Minutes  
Regular Meeting

December 13, 2016  
City Hall, 7:00 p.m.

---

**CALL TO  
ORDER**

The Hewitt City Council met in regular session. Acting mayor Jim Opelia called the meeting to order at 7:00 p.m.

**PLEDGE OF  
ALLEGIANCE**

The City Council and all present stood for the Pledge of Allegiance to the Flag.

**ROLL CALL**

Council present: Jim Opelia, Acting Mayor  
Alice Melzer, Councilmember  
Donald Fitzgerald, Councilmember

Staff present: Tara Greer, Clerk/Treasurer  
Luke Mitchell, Maintenance

Guests: Trinity Gruenberg, Officer  
Bobby Berndt, Gloriann Bartels, Rick Sullivan,  
Cory Godel, Miles Wiire

**APPROVAL OF  
MINUTES**

Donald Fitzgerald made the motion to approve the public hearing and regular meeting minutes as written, Alice Melzer second, all in favor, motion carried.

**FINANCIAL  
REPORT**

Donald Fitzgerald made the motion to approve checks 14993 -- 15037, Alice Melzer second, all in favor, motion carried.

**Maintenance  
Report**

Donald Fitzgerald made the motion to approve the purchase of a snow rake for the removal of snow on the solar panels, Alice Melzer second, all in favor, motion carried.

**Clerk's Report**

Donald Fitzgerald made the motion to approve the \$200 cost to grind the concrete sidewalk down in front of the Post Office to prevent a tripping hazard, Alice Melzer second, all in favor, motion carried.

**Fire Dept Report**

Donald Fitzgerald made the motion to approve the Fire Department's recommendations of Fire Department seats, Alice Melzer second, all in favor, motion carried.

**\*\*\*UNFINISHED BUSINESS\*\*\***

**Abatement  
Process**

Jim Opelia made the motion to review the properties of Kvamme, Hendrickson, Wiirre, and Sullivan at the May meeting, and to direct the City Attorney to send a written order to Trent Fore and the property owner of 316 Wisconsin St concerning the rubbish and refuse on the property, Donald Fitzgerald second, all in favor, motion carried.

**\*\* NEW BUSINESS \*\***

**Resolution  
#16-014**

Donald Fitzgerald made the motion to accept Resolution #16-014 Accepting the Donation from Region Five Development Commission for the Mt Nebo Trail Project, Alice Melzer second, all in favor, motion carried.

**2016 Audit**

Donald Fitzgerald made the motion to approve the 2016 Auditing Agreement from Brian Koehn, CPA, Jim Opelia second, all in favor, motion carried.

**Summer Rec  
Invoices**

Bertha-Hewitt Summer Rec Program Invoices will be tabled until next meeting so someone from the school board can be in attendance.

**Resolution  
#16-015**

Donald Fitzgerald made the motion to accept Resolution #16-015 Setting the Final 2017 Tax Levy, Alice Melzer second, all in favor, motion carried.

**Resolution  
#16-016**

Donald Fitzgerald made the motion to accept Resolution #16-016 Setting Assessment for Services Rendered by the City of Hewitt, Minnesota, Alice Melzer second, all in favor, motion carried.

**\*\* REQUESTS & COMPLAINTS \*\***

**Melzer Complaint**

Donald Fitzgerald made the motion to send a letter to Terry Melzer, informing him that he should refrain from snow removal from any City property, Jim Opelia second, all in favor, motion carried.

**Meeting  
Adjournment  
7:48 pm**

Donald Fitzgerald made the motion to adjourn the meeting, Alice Melzer second, all in favor, motion carried.

Mayor Juanita Mitchell    Clerk Tara Greer