

ORDINANCE #200-007
AN ORDINANCE ESTABLISHING A CODE OF ETHICS FOR ELECTED OFFICIALS AND CITY STAFF

SECTION 1: Purpose

The purpose of this division is to establish ethical standards of conduct for City Officials and City Staff by setting forth those acts or actions that are incompatible with the best interests of the City, as are essential to the public affairs of the City.

SECTION 2: Scope of Persons

The provisions of this division shall be applicable to all members of the Council, committee members and all City Employees.

SECTION 3: Exemptions

This shall not be construed to require the filing of any information relating to any person's connection with or interest in any professional, charitable, religious, social, educational, recreational, civic or public service or organization.

SECTION 4: Standards of Conduct

1. No Council Member, Committee Member or City Employee shall use such a position to secure special privilege or exemptions not available to the general public, for such persons or others.
2. No Council Member, Committee Member or City Employee in any matter before Council which affects such member's or employee's financial interests or those of a business with which such member or employee is associated with, unless the effect on such member is no greater than on other members of such member's or employee's business classification, profession or occupation, shall fail to disclose for the common good, for the record such interest prior to any discussion or vote.
3. No Council Member, Committee Member or City Employee shall act as an agent or attorney for another in a matter before the Council in which a conflict of interest exists or may exist.
4. No Council Member, Committee Member or City Employee shall directly or indirectly receive or agree to receive any compensation, gift, reward or gratuity in any matter or proceeding connected with or related to the duties of such members or employees, except as may be provided by law.
5. No Council Member, Committee Member or City Employee shall, at any time, conduct themselves in such a way as to discredit the City in any manner.

SECTION 5: Ethics Committee

Every two years a committee, consisting of three members, shall be appointed by the City Council of the City of Hewitt to serve as the disciplinary committee. Any Council Member, Committee Member or City Employee may bring forth a complaint to such committee. Committee shall consider such complaint and set forth appropriate disciplinary action.

SECTION 6: Right to Appeal

Any disciplinary action decision may be appealed to the City Council of the City of Hewitt and may be revoked by a majority vote. No subject of a disciplinary action may vote on an appeal.

Passed and adopted by the City Council, City of Hewitt, County of Todd and State of Minnesota on this _____ day of _____, 2008.